

HEWITT TEXAS

CITY COUNCIL REGULAR MEETING

May 16, 2022 at 7:00 PM

Hewitt Public Safety Facility - Training Room, 100 Patriot Court, Hewitt, TX 76643

AGENDA

Steve Fortenberry, Mayor, Ward 3

Michael S. Bancale, Mayor Pro Tem, At-Large – **Charlie Turner**, Council Member, Ward 1

Wilbert Wachtendorf, Council Member, Ward 1 – **Bill Fuller**, Council Member, Ward 2

Bob Potter, Council Member, Ward 2 – **Erica Bruce**, Council Member, Ward 3

The meeting will be streamed live on the city's Facebook page.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATION(S) AND RECOGNITION(S)

1. Presentation of Department Spotlight
2. Special presentation of proclamation in recognition of "National Police Week".

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. [Note: Prior to the meeting, the citizen must complete a "Public Comment Form" and present it to the City Secretary.]

REGULAR AGENDA ITEMS

3. Consider approval of minutes of the Workshop/Regular Meeting of May 2, 2022.
4. Discussion and possible action on appointment to the Planning & Zoning Commission.
5. Briefing and discussion concerning Financial Statements ending April 30, 2022.
6. Discussion and possible action regarding surplus inventory.
7. Authorize the City Manager to execute a Master Interlocal Cooperative Purchasing Agreement with the City of Grand Prairie for the purpose of contracting slurry seal services or other street maintenance services.

8. Authorize a contract for slurry seal services with Viking Construction, Inc., \$123,034.16.
9. Authorize a contract for slurry seal services for the parking lots at Hewitt and Warren Parks with Viking Construction, Inc., \$37,724.60.
10. Discussion and possible action regarding redistricting City of Hewitt wards.

RECOGNITION OF OUTGOING COUNCIL MEMBERS

OATH OF OFFICE AND CERTIFICATES OF ELECTION FOR NEWLY ELECTED OFFICIALS

11. Administer Oath of Office and issue Certificates of Election to elected Council Members.

EXECUTIVE SESSION: Notice is given that a closed meeting will be held pursuant to Section 551.074 of the Texas Government Code (V.T.C.A.) so that the Council may discuss personnel matters regarding the appointment of officers (Council Members) to serve in the positions of Mayor and Mayor Pro Tem.

ELECTION OF MAYOR AND MAYOR PRO TEM

12. Discussion and possible action on the selection of Mayor and Mayor Pro Tem.

ADJOURNMENT

I certify that the above notice of meeting was posted on the Public Notice Board located in front of City Hall on May 11, 2022, by 5:00 PM.

CITY OF HEWITT

Lydia Lopez, TRMC/CMC
City Secretary

In compliance with the American with Disabilities Act, the City of Hewitt will provide reasonable accommodations for persons attending and/or participating in City Council meetings. The facility is wheelchair accessible, with handicap parking available at the front of the building. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting by calling the City Secretary at 254.296.5602 or by fax at 254.666.6014.



DEPARTMENT
SPOTLIGHT

PARKS

GROUNDS MAINTENANCE OF CITY FACILITIES



PARKS MAINTENANCE



**BIBIANO
BAUTISTA-
GONZALEZ**

CREW LEADER

HIRE DATE

2/5/2018



JAYSON VANOUS

FIELD ASSISTANT

HIRE DATE

6/8/2020



**EFRAIN
MORENO**

FIELD ASSISTANT

HIRE DATE

2/19/2021



JESSE VIGIL

FIELD ASSISTANT

HIRE DATE

1/31/2022



RECENT ACCOMPLISHMENTS

Removal of trees, old fencing, and overgrowth at Warren Park

Bathrooms remodel at Warren Park

Warren Park pond

Planting additional hardwood trees at Hewitt park

Parking lot striping at Hewitt Park

Daily disinfection of park equipment during the pandemic

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: May 16, 2022

AGENDA ITEM #: 3

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the Workshop/Regular Meeting of May 2, 2022.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

I move approval of the minutes as presented but to allow for corrections.

ATTACHMENTS:

Draft minutes

HEWITT TEXAS

CITY COUNCIL WORKSHOP/REGULAR MEETING

May 02, 2022 at 6:00 PM

Hewitt Public Safety Facility, 100 Patriot Court, Hewitt, TX 76643

MINUTES

Steve Fortenberry, Mayor, Ward 3

Michael S. Bancale, Mayor Pro Tem, At-Large – **Charlie Turner**, Council Member, Ward 1

Wilbert Wachtendorf, Council Member, Ward 1 – **Bill Fuller**, Council Member, Ward 2

Bob Potter, Council Member, Ward 2 – **Erica Bruce**, Council Member, Ward 3

MEMBERS PRESENT:

Mayor Steve Fortenberry

Mayor Pro Tem Michael Bancale

Council Member Erica Bruce

Council Member Bob Potter

Council Member Bill Fuller

Council Member Charles D. Turner

Council Member Wilbert Wachtendorf

WORKSHOP MEETING - 6:00 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the meeting to order at 6:00 PM and announced all members were present.

WORKSHOP AGENDA

1. BRIEFING AND DISCUSSION ON PROPOSED FUTURE DEBT AND THE IMPACT ON TAX RATES.

Managing Director Andrew Friedman with Samco Capital Markets, Inc. made a presentation regarding a proposed Certificate of Obligation Issuance, complete with the timeline for Council action to proceed with issuance and discussion on tax rate management.

2. BRIEFING AND DISCUSSION CONCERNING A SEWER BACKUP CLAIM AT 926 ROLLING HILLS DRIVE.

City Manager Bo Thomas presented a summary of the claim received from the homeowner. Mr. Thomas noted that the homeowner filed a claim with the City’s insurance carrier, Texas Municipal League (TML), who denied the claim. He further advised that there was an agenda item in the Regular Meeting for Council to take action on how to proceed.

WORKSHOP ADJOURNMENT

MOTION: Council Member Turner moved to adjourn the Workshop Meeting at 6:47 PM.

SECOND: Council Member Fuller

AYES: Bruce, Turner, Fuller, Potter, Wachtendorf, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the meeting to order at 7:00 PM and announced all Council Members were present.

PLEDGE OF ALLEGIANCE

Mayor Fortenberry led the Pledge of Allegiance.

SPECIAL PRESENTATION(S) AND RECOGNITION(S)

- 3. SPECIAL PRESENTATION OF PROCLAMATION IN RECOGNITION OF "MUNICIPAL CLERKS WEEK".** Mayor Fortenberry presented proclamation to City Secretary Lydia Lopez.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda.

Mayor Steve Fortenberry inquired if any citizens submitted public comment forms. City Secretary Lydia Lopez stated she received no public comment forms. No one appeared.

REGULAR AGENDA ITEMS

Mayor Fortenberry reordered the agenda as follows:

- 7. DISCUSSION AND POSSIBLE ACTION REGARDING SEWER BACKUP DAMAGES AT 926 ROLLING HILLS DRIVE.** City Manager Bo Thomas presented a recap of the Workshop discussion.
MOTION: Council Member Turner moved approval to authorize the City Manager to cover the damages up to \$25,611 but require the dual signature of the contractor and homeowner.
SECOND: Mayor Pro Tem Bancale
AYES: Bruce, Turner, Fuller, Potter, Wachtendorf, Bancale, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.

4. CONSIDER APPROVAL OF MINUTES OF THE WORKSHOP/REGULAR MEETING OF APRIL 18, 2022.

MOTION: Council Member Turner moved approval of the meeting minutes as presented but to allow for corrections.

SECOND: Council Member Bill Fuller

AYES: Bruce, Turner, Fuller, Potter, Wachtendorf, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

5. PRESENTATION OF THE REPORT FROM CITY ENGINEER MILES WHITNEY, P.E. -

➤ **UPDATE ON PENDING UTILITY PROJECTS.**

➤ **UPDATE ON PENDING STREET PROJECTS.**

➤ **UPDATE ON PENDING DRAINAGE PROJECTS.**

6. BRIEFING AND DISCUSSION REGARDING AN UPDATE TO THE REDISTRICTING PROCESS FOR HEWITT WARD BOUNDARIES.

Dr. Mike Morrison presented an update to the redistricting process and a draft plan for redrawing Ward boundaries. Dr. Morrison noted that Council must agree that the proposed plan satisfactorily serves the city's needs. City Attorney Mike Dixon stated this item could be brought back for council action at the next regular meeting.

8. DISCUSSION AND POSSIBLE ACTION TO CONSIDER RESOLUTION NO. 2022-06 CASTING VOTES TO ELECT A MEMBER OF THE GOVERNING BODY OF THE MCLENNAN COUNTY RURAL TRANSIT DISTRICT. City Manager Bo Thomas presented instruction on the process for casting votes.

MOTION: Mayor Pro Tem Bancale moved approval of **Resolution No. 2022-06** casting the votes as follows: 10 – Charles D. Turner; 5 – Steven Dutschmann; 5 Woodway – David Mercer.

SECOND: Council Member Potter

AYES: Bruce, Fuller, Potter, Wachtendorf, Bancale, and Fortenberry

NAYES: None

ABSENT: None

ABSTAINED: Turner

MOTION PASSED.

9. BRIEFING AND DISCUSSION CONCERNING COUNCIL PRIORITIES FOR BUDGET PREPARATION. City Manager Bo Thomas invited the Council to provide input and feedback regarding their priorities for developing the proposed budget. Each Council Member commented on their preferences. Council Member Bruce requested the City Manager to present his priorities.

ADJOURNMENT

MOTION: Council Member Fuller moved to adjourn the Regular Meeting at 8:04 PM.

SECOND: Council Member Turner

AYES: Bruce, Turner, Fuller, Potter, Wachtendorf, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

Approved: _____

ATTEST:

Lydia Lopez, City Secretary

Steve Fortenberry, Mayor

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: May 16, 2022

AGENDA ITEM #: 4

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Discussion and action on appointment to the Planning & Zoning Commission Committee.

STAFF RECOMMENDATION/ITEM SUMMARY:

Mr. Brian Dalrymple applied for service on the Planning & Zoning Commission. The Commission has one vacancy available. Mr. Dalrymple will be present for the meeting should you wish to conduct a brief interview. This vacancy is an unexpired term ending in June 2022. If you vote to approve this appointment, his term will expire in June 2024.

Staff recommends approval.

FISCAL IMPACT:

Amount Budgeted – NA
Line Item in Budget- NA

SUGGESTED MOTION:

I move to approve the appointment of Brian Dalrymple to the Planning Zoning Commission with a term expiring in June 2024.

ATTACHMENTS:

Boards, Commissions, and Committee list
Application – Brian Dalrymple

CITY OF HEWITT: COUNCIL, BOARDS, COMMITTEES, AND COMMISSIONS

City Hall 666-6171 (Fax 666-6014); Community Services 666-2447; Utility Billing 666-3151 (after hrs emergency 666-6272); Police Adm. 666-1661; Drug Tips 666-3333; Animal Control 666-6272; Library 666-2442; Park Reservations 666-6173; Municipal Court 666-1208; Chamber of Commerce 666-1200. City of Hewitt web site: www.cityofhewitt.com; Email: citysecretary@cityofhewitt.com

<u>City Council</u> 2 Yr Term - May	<u>Board of Adjustment</u> 2 Yr Term - April	<u>Planning & Zoning</u> <u>Commission</u> 2 Yr Term - June	<u>Parks & Beautification</u> <u>Committee</u> 2 Yr Term - December	<u>Library Board of</u> <u>Directors</u> 2 Yr Term - December
1st & 3rd Mon 7 pm	3rd Thurs 6 pm	1st Tues. 6 pm	3rd Wed. 6 pm	Quarterly as needed
Charlie Turner Ward 1 (05-2023) 209 Laredo Dr. (254) 709-3614	Chairman (04-2022) Jim Winton 1136 Heatherwood (254) 857-9436	(06-2022) Paul D. Lasater 1112 Heatherwood (254) 716-0025	(12-2022) Jerry Snider 108 Brenda Drive (254) 307-0613	(12-2022) Jerry Snider 108 Brenda Drive (254) 307-0613
Wilbert (Walky) Wachtendorf Ward 1 (05-2022) 328 Travis Lane (254) 709-3989	(04-2022) Bradley T. Turner 425 W. Chapman (254) 723-4912	(06-2022) VACANCY	(12-2023) Shayla Wicks 1054 Hesselridge (254) 366-5839	(12-2023) Betty J. Smith 709 Seminole Trail (254) 666-7931
Bill Fuller Ward 2 (05-2022) 218 Chelsea/PO Box 568 (254) 709-3998	(04-2023) Douglas Bergen 264 Earle Road (254) 666-0855	(06-2022) Walter H. Peterson 500 Moss Hill Road (254) 757-5128	(12-2023) Casey Lowrey 700 Wind Hill Drive (254) 424-1266	(12-2022) Julie Holcomb 112 Travis Ln. (972) 935-4528
Bob Potter Ward 2 (05-2023) 409 W Wall Street (254) 709-3666	(04-2023) Charles Howard 155 Ellis Farm Road (254) 732-4746	(06-2023) Dustin Crawford 1001 December Dr. (903) 754-1204	(12-2023) Ann E. Schiltz 1220 Dendron Drive (254) 666-4291	(12-2022) Lydia Dashner 520 Angel Fire Drive (254) 666-9623
Erica Bruce Ward 3 (05-2023) 717 Fieldstone (254) 709-4050	(04-2023) R. Don Vardeman 432 S First Street (254) 227-4495	(06-2023) Bobby Drake 107 Westchester Way (254) 772-7440	(12-2022) Vernon Bailey 301 Tampico Drive (512) 797-6377	(12-2022) Jennifer Hunt 228 Cross Country Drive (254) 498-0102
Mayor Steve Fortenberry Ward 3 (05-2022) 701 Oakmont Drive (254) 709-0030	Alternate (04-2022) VACANCY	(06-2023) Michael Lee Hix 336 Bowie Lane (254) 723-5071	(12-2022) Hunter Edmundson 444 W Lindenwood Ln. (404) 518-6290	(12-2023) Ryan Erck 816 Pawnee Trl. (254) 485-6563
Mayor Pro Tem Michael S. Bancale At-Large (05-2023) 909 Stoneridge Drive (254) 709-3522	Alternate (04-2023) Royce W. Smith 1128 Regina (254) 652-3099	(06-2023) Travis Bailey 412 Oklahoma Ave. (254) 666-1492	(12-2022) VACANCY	(12-2023) Sally Goldman 132 Texas (254) 666-2436

Updated: 01/19/2022

APPLICATION FOR BOARDS & COMMISSIONS TO THE CITY OF HEWITT

The City of Hewitt appreciates your interest in serving the community. A listing of the boards and commissions is found behind your application. Appointments are made during the year as vacancies occur. This is great opportunity for you to play a vital role in shaping your community.

NAME OF APPLICANT: Brian Dalrymple

HOME ADDRESS: 821 Sunny's Halo dr Hewitt Tx 76643

DAYTIME TELEPHONE NUMBER: 254-744-9711 E-MAIL ADDRESS: brdalrymple1971@gmail.com

PLEASE CHECK APPROPRIATE STATEMENTS: I reside within the city limits of Hewitt, Texas.* I do I do not . . . own property located in Hewitt, Texas.

* **IMPORTANT** -- By checking this box and signing this form, you are indicating that your legal residence or domicile - your home and fixed place of habitation to which you intend to return after any temporary absence - is located within the city limits of Hewitt, Texas.

LENGTH OF TIME APPLICANT HAS RESIDED IN THE HEWITT CITY LIMITS: 20 yrs

PLEASE INDICATE BELOW HOW YOU WOULD LIKE TO SERVE THE CITY OF HEWITT. (**IMPORTANT**: IF MORE THAN ONE AREA IS INDICATED, **NUMBER YOUR PREFERENCES** WITH "1" BEING YOUR FIRST CHOICE, "2" BEING YOUR SECOND CHOICE, ETC.). PLEASE SEE REVERSE SIDE FOR DESCRIPTIVE INFORMATION.

- 4 Board of Adjustment (must be resident and owner of property in Hewitt)
- 3 Civil Service Commission (must be resident of Hewitt)
- Library Board (must be resident of Hewitt)
- 2 Parks and Beautification Committee (must be resident of Hewitt)
- 1 Planning and Zoning Commission (must be resident and owner of property in Hewitt)

OTHER WAYS YOU SERVE YOUR COMMUNITY: _____

SPECIAL INTERESTS/SKILLS/EXPERIENCE/EDUCATION YOU FEEL MAY BE HELPFUL: Graduate of Midway 1989, lived in Hewitt for 20+years, worked in healthcare industry 22years

OCCUPATION/EMPLOYER: Regional patient experience manager for BSWH system / Aramark

REFERENCES (MUST BE HEWITT RESIDENTS): Jimmy Dixon TELEPHONE #: 420-2456
Carla Price TELEPHONE #: 666-7181

SIGNATURE OF APPLICANT: Brian Dalrymple DATE: 4/28/2022

Return Application to:
Lydia Lopez, City Secretary
200 Patriot Court
Hewitt, Texas 76643
Phone: 254-296-5602 - Fax: 254-666-6014
Email: citysecretary@cityofhewitt.com

OFFICE USE ONLY

Date interviewed by Council: _____
Date appointed by Council: _____
Date sworn in by Council: _____ Term to expire: _____
Reappointed: _____ Term to expire: _____

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: May 16, 2022

AGENDA ITEM #: 5

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Briefing and discussion concerning Financial Statements ending April 30, 2022.

STAFF RECOMMENDATION/ITEM SUMMARY:

The financial statements ending April 30, 2022, were sent electronically on May 5, 2022. This is an opportunity for the council to ask any questions or make comments.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

No action required.

ATTACHMENTS:

None.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: May 16, 2022

AGENDA ITEM #: 6

SUBMITTED BY: Wanda Brooks

ITEM DESCRIPTION:

Discussion and possible action on proposed surplus items by department listing.

STAFF RECOMMENDATION/ITEM SUMMARY:

Items in the attached list have become aged, in different levels of condition ranging from poor to good, and no longer used to benefit daily operations. Liquidating these items would allow the appropriate funds to receive miscellaneous revenue for future use.

A local auction company has provided a list of possible auction dates if the council declares the items surplus.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

I move approval of surplus items list for release to auction.

ATTACHMENTS:

Compiled surplus items by departments

Department	Item(s)	Condition	Qty.
PD unit 422	2013 Ford Taurus	Bad Transfer Case	1
PD unit 427	2013 Ford Taurus	Bad Transmission	1
Comm Serv. 458	2007 Jeep Liberty	Unknown, has sat	1
Comm Serv. 461	2008 F150	Bad Transmission mutiple leaks	1
Comm Serv. 463	2008 F150	wrecked	1
Comm Serv. 477	1998 GMC c6500	Bad PTO, Brakes, and steering	1
Comm Serv.	2012 Ingersoll Rand Elect Air Compressor	Trips breaker, bad motor or pump	1
Comm Serv.	Accu Turn Tire balancer	inaccurate balance	1
Comm Serv.	Speed Air Gas Air Compressor	no longer used/ has sat/aged	1
Comm Serv.	2" Portable trash pump	no longer used/ has sat/aged	1
Comm Serv.	engine hoist	no longer used/ has sat/aged	1
PD	black truck bed tool box from ford f150	no longer used/ has sat/aged	1
PD	07-14 Tahoe PPV cages and rear boxes	no longer used/ has sat/aged	4
Comm Serv.	6' Brush hog shredder	no longer used/ has sat/aged	1
Comm Serv.	Honda Push mower	no longer used/ has sat/aged	1
Comm Serv.	Liquid Crack Seal machine	no longer used/ has sat/aged	1
PD	Panasonic Toughbook CF-30 w/Ledco mount		12
PD	Brother MFC-7340 Printer		1
PD	2011 Ford Expedition	1FMJU1F57BEF21672	1
PD	2010 Ford F-150	1FTEX1CW6AFB11108	1
PD	2006 Ford Crown Victoria	2FAFP71W76X125255	1
PD	2012 Ford Police Interceptor	1FAHP2M80DG113508	1
PD	2012 Ford Police Interceptor	1FAHP2MTODG109494	1
PD	2013 Ford Police Interceptor	1FAHP2M80DG109491	1
PD	Element TV	C1200227500005 - Seizure	1
PD	Vizio TV	LAQKHJAL4005140 - Seizure	1
PD	Karaoke Machine	AR-9037-16-0257 - Seizure	1
PD	Xbox One w/2 controllers	65103662748 - Seizure	1
PD	Xbox 360 (white)	0676933493507 - Seizure	1
PD	Xbox 360 (black)	144389623643 - Seizure	1
PD	Playstation Vita	409B-PCH2001 - Seizure	1
PD	Emerson TV	DS2A1421179954 - Seizure	1
PD	Sharp Brand - Tower Speaker	Unk. S# - Seizure	1

PD	Sharp TV	112711766 - Seizure	1
PD	Playstation 4 w/controller and accessories	MC359109669 - Seizure	1
PD	Samsung TV	06M03cqd701522N - Seizure	1
PD	Utopia 360 VR Glasses	Unk. S# - Seizure	1
PD	Tony Hawk bicycle	TD1084227448	1
PD	Pink scooter	Unk S#	1
PD	Huffy Bicycle	5486419514	1
PD	Bicycle	HSDM15A26961	1
PD	Bicycle	BCA52044WMA	1
PD	Next – bicycle	DWFG04199	1
PD	Huffy - bicycle	SNHTC16623908	1
PD	Dewalt – pressure washer	DXPW3835-1117183577-P	1
PD	Car stereo	Unk. S#	1
PD	Huffy - bicycle	SL03411211	1
PD	Apple Air pods	Unk. S#	1
PD	Bicycle	SL03411211	1
PD	Ago - kayak	Unk. S#	1
PD	Mongoose - bicycle	17AR7598	1
PD	Children's bicycle	Unk. S#	1
PD	Ozone - bicycle	Unk. S#	1
Fire	Warmers	Used	9
Fire	Kitchen Tables	Used	6
Fire	Tread Mill	Used	1
Fire	Boat and Trailer	Used	1
Fire	Metal Shelving	Used	7
Fire	Leg Curl Machine	Used	1
Fire	Weight Rack	Used	1
Fire	Iron Grip Strength Rack	Used	1
Fire	Bench Press Rack	Used	1
Fire	Olyptical Machine	Used	1
Fire	Exercise Bike	Used	1
Human Resouces	Toshiba IP Series phones	Good	58
Human Resouces	Sound Station IP 6000 phone	Good	1
Human Resouces	Toshiba phone server	good	1

Human Resouces	Phone recording system	Good	1
Library 59	Small brown table- in outside storage	good	2
Library 59	Brown chairs two in teen area 2 in storage	good	4
Library 59	White chair in quite reading room	good	4
Library 59	Dell Monitors	Good	8
Library 59	HP Monitors	Good	2
Library 59	Dell Optiplex 3010- 2012	outdated	1
Library 59	Dell Optiplex 3020- 2016	outdated	8
Library 59	Dell Optiplex 380- 2011	outdated	1
Library 59	Dell Optiplex GX270	outdated	1
Library 59	Dell Vastro 3550 laptop	outdated	11
Library 59	Dell Latitude E5500 laptop	outdated	5
Library 59	Kindle fire D01400	good	1
Library 59	Kindle Paperwhite	good	1
Library 59	Nook color BNRV200	outdated	1
Library 59	Trio Tablet Android	good	1
Library 59	Hamilton wireless headphones with transmitter	good	6
Library 59	Brother Intelli Fax machine 2820	outdated	1
Library 59	Hisonic HS-120B Wireless Amplifier	outdated	1
Library 59	Ipad 2 model A1395	outdated	12
Library 59	Dell Poweredge T310 Server	outdated	1
Library 59	WD External hard drive	good	1
Library 59	Flip Video camera	good	1
Library 59	Projector screen	good	1
Library 59	Dell 1410x Projector	outdated	2
Library 59	Small red book cart for encyclopedia	no use	1
Library 59	Assorted key boards	outdated	
Library 59	Box of computer cords, wire, and mouse	extra items not in use outdated	
Library 59	Card Printer Endure 3E	broken	1
			237

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: May 16, 2022

AGENDA ITEM #: 8

SUBMITTED BY: Scott Coleman, General Services Director

ITEM DESCRIPTION:

Authorize the City Manager to execute a Master Interlocal Cooperative Purchasing Agreement with the City of Grand Prairie for the purpose of contracting slurry seal services or other street maintenance services.

STAFF RECOMMENDATION/ITEM SUMMARY:

The proposed interlocal agreement aims to join in with Grand Prairie on a contract with Viking Construction for street slurry seal services. Piggybacking with them on their contract will provide significant cost savings. In addition, the City of Grand Prairie's costs is lower because they can purchase the service in much higher volumes.

City of Hewitt 2020 actual cost per SY = \$3.34

Grand Prairie interlocal agreement 2021 cost per square yard = \$3.05

Grand Prairie interlocal agreement 2022 cost per square yard = \$2.95

Example of savings:

30,000 SY @ \$3.34= \$100,200

30,000 SY @ \$2.95= \$88,500

FISCAL IMPACT:

Amount Budgeted – NA

Line Item in Budget- NA

SUGGESTED MOTION:

I move to authorize the City Manager to enter into a Master Interlocal Cooperative Purchasing Agreement with the City of Grand Prairie for the purpose of contracting slurry seal services from Viking Construction.

ATTACHMENTS:

Interlocal Agreement

**MASTER INTERLOCAL COOPERATIVE PURCHASING AGREEMENT
BETWEEN THE CITY OF GRAND PRAIRIE
AND CITY OF HEWITT**

WHEREAS, Chapter 791 of the Texas Government Code, also known as the Interlocal Cooperation Act, and Chapter 271.102 of the Texas Local Government Code authorize all local governments to contract with each other to perform governmental functions or services including administrative functions normally associated with the operation of government such as purchasing of necessary equipment, supplies and services;

WHEREAS, The City of Grand Prairie (the “City”) and City of Hewitt (“City of Hewitt”) desire to enter into this Agreement for the purpose of fulfilling and implementing their respective public and governmental purposes, needs, objectives, programs and services;

WHEREAS, The City and City of Hewitt represent that each are independently authorized to perform the functions or services contemplated by this Agreement;

WHEREAS, it is deemed in the best interest of all participating governments that said governments do enter into a mutually satisfactory agreement for the purchase of necessary equipment, supplies, and services;

WHEREAS, the participating governments are of the opinion that cooperation in the purchasing of equipment, supplies, services and auctions will be beneficial to the taxpayers of the governments through the efficiencies and potential savings to be realized; and

WHEREAS, each party has sufficient resources to perform the functions contemplated by this Agreement;

NOW THEREFORE, the parties hereto, in consideration of the mutual covenants and conditions contained herein, promise and agree as to each of the other as follows:

1. The City and City of Hewitt are authorized to participate in each other’s current and/or future contracts for goods and services. Said contracts shall have been established in accordance with all appropriate procedures governing competitive bids and competitive proposals, if required.
2. The City and City of Hewitt agree that the ordering of goods and services is the responsibility of the local government seeking to obtain such goods and services under the established contract, and that participating government shall deal directly with the vendor in obtaining the goods and services and payment therefore. The participating government shall be liable to the vendor only for goods and services ordered and received by it, and shall not, by the execution of this Agreement, assume any additional liability. Neither the City nor City of Hewitt warrants, or is responsible for, the quality or delivery of goods or services from the vendor under contract. Should a dispute arise between a participating government and a vendor, the same shall be handled by and between that participating government and the vendor.

3. Each government shall pay invoices directly to the providers of goods and services that are invoiced and delivered directly to each respective government.
4. Participation of either government in any cooperative purchasing activity is strictly voluntary. Nothing in this Agreement shall prevent either governments from purchasing and/or accepting and awarding bids, proposals and contracts subject to this Agreement on its own behalf.
5. Each government shall ensure that all applicable laws and ordinances have been satisfied.
6. **Effective Date and Term.** This Agreement shall be effective when the last party signing causes the Agreement to be fully executed and will remain in full force and effect indefinitely. Any party may modify and/or terminate this Agreement in accordance with Paragraphs 7 and 8, respectively.
7. **Modification.** The terms and conditions of this Agreement may be modified upon the mutual consent of all parties. Mutual consent will be demonstrated by approval of the governing body of each party hereto. No modification to this Agreement shall be effective and binding unless and until it is reduced to writing and signed by duly authorized representatives of all parties.
8. **Termination.** This Agreement may be terminated at any time by the City or City of Hewitt, with or without cause, upon thirty (30) days written notice to the other party in accordance with Paragraph 11 herein.
9. **Hold Harmless.** To the extent allowed by law, the City and City of Hewitt agree to hold each other harmless from and against any and all claims, losses, damages, causes of action, suits and liabilities of every kind, including all expenses of litigation, court costs and attorney's fees, for injury or death of any person, for damage to any property, or for any breach of contract, arising out of or in connection with the work done under this Agreement.
10. **Invalidity.** If any provision of this Agreement shall be held to be invalid, illegal, or unenforceable by a court or other tribunal of competent jurisdiction, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby. The parties shall use their best efforts to replace the respective provision or provisions of this Agreement with legal terms and conditions approximating the original intent of the parties.
11. **Written Notice.** Unless otherwise specified, written notice shall be deemed to have been duly served if delivered in person, sent by email, by fax with successful send confirmation, or by certified mail to the last business address as listed herein.

City of Grand Prairie:

Purchasing Division
 Attn: Purchasing Manager
 City of Grand Prairie
 300 W. Main St.
 PO Box 534045
 Grand Prairie, TX 75050
 Phone: (972) 237-8269
 Fax: (972) 237-8265
purchasingfax@gptx.org

City of Hewitt:

Responsible Department
 Attn: Bo Thomas
 City of Hewitt
 200 Patriot Court
 Hewitt Texas, 76643
 Phone: 254-666-6171
 Fax: 254-666-6014
bthomas@cityofhewitt.com

12. **Entire Agreement.** It is understood that this Agreement contains the entire agreement between the parties and supercedes any and all prior agreements, arrangements, or understandings between the parties relating to the subject matter. No oral understandings, statements, promises, or inducements contrary to the terms of this Agreement exist. This Agreement cannot be changed or terminated orally. No verbal agreement or conversation with any officer, agent, or employee of any party before or after the execution of this Agreement shall affect or modify any of the terms or obligations hereunder.
13. **Amendment.** No Amendment to this Agreement shall be effective and binding unless and until it is reduced to writing and signed by duly authorized representatives of both parties.
14. **Texas Law.** This Agreement has been made under and shall be governed by the laws of the State of Texas.
15. **Place of Performance.** Performance and all matters related thereto shall be in the County of the government originating the bid. This shall shall be McLennan County, Texas, United States of America for City of Hewitt and shall be Dallas County, Texas, United States of America for the City.
16. **Authority to Enter Contract.** Each party has the full power and authority to enter into and perform this Agreement and the person signing this Agreement on behalf of each party has been properly authorized and empowered to enter into this Agreement. The persons executing this Agreement hereby represent that they have authorization to sign on behalf of their respective Government.
17. **Waiver.** Failure of any party, at any time, to enforce a provision of this Agreement, shall in no way constitute a waiver of that provision, nor in

anyway affect the validity of this Agreement, any part hereof, or the right of either party thereafter to enforce each and every provision hereof. No term of this Agreement shall be deemed waived or breach excused unless the waiver shall be in writing and signed by the party claimed to have waived. Furthermore, any consent to or waiver of a breach will not constitute consent to or waiver of or excuse of any other different or subsequent breach.

18. **Agreement Read.** The parties acknowledge that they understand and intend to be bound by the terms and conditions of this Agreement.
19. **Multiple Originals.** It is understood and agreed that this Agreement may be executed in multiple counterparts, each of which shall be deemed an original for all purposes.

CITY OF GRAND PRAIRIE

CITY OF HEWITT

BY: _____
Deputy City Manager

BY: _____

DATE: _____

"BY" Printed Name and Title

ATTEST: _____
Mona Lisa Galicia, City Secretary

ATTEST: _____

DATE: _____

"ATTEST" Printed Name and Title

APPROVED AS TO FORM:

Megan Mahan, City Attorney

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: May 16, 2022

AGENDA ITEM #: 8

SUBMITTED BY: Scott Coleman, General Services Director

ITEM DESCRIPTION:

Authorize a contract for slurry seal services with Viking Construction, Inc., \$123,034.16.

STAFF RECOMMENDATION/ITEM SUMMARY:

This service aims to slurry seal nine streets throughout the City. Slurry Sealing helps to extend the lifespan of the roads. Cracks and surfaces left unsealed will allow water to penetrate the asphalt, which can cause damage to the asphalt and the base beneath it.

Please see the attached proposal for more information regarding street location and quantities. The proposed pricing is through the Cities of Hewitt and Grand Prairie's interlocal agreement. In addition, \$125,000.00 is designated for slurry seal in the FY 2021-2022 Budget; this service is part of the City Of Hewitt Strategic Plan.

FISCAL IMPACT:

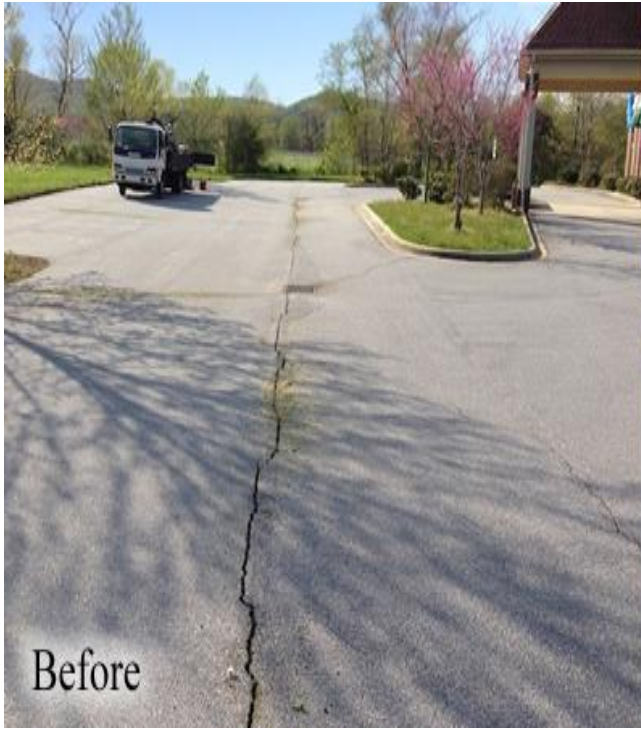
Amount Budgeted – \$123,034.16
Line Item in Budget – 10-50620-50-02

SUGGESTED MOTION:

I move to authorize the purchase of slurry seal services from Viking Construction Inc., in the amount of \$123,034.16.

ATTACHMENTS:

Proposal - Viking Construction, Inc.





VIKING
Construction, Inc.

2592 Shell Road
Georgetown, TX 78628
Office 1(512)930-5777 ▼ Facsimile 1(512) 868-1955

*Preserving Texas roads with
pride and integrity.*

Hewitt 2022 Street quantities	FROM	TO	L	W	SY	PRICE
Texas	Warren	Lindenwood	3,818	27	11,454.00	2.95 \$ 33,789.30
Stone Hill	Windhill	cul-de-sac	223	27	669.00	2.95 \$ 1,973.55
Stone Hill		cul-de-sac		78	531.00	2.95 \$ 1,566.45
Radisson	1224	Steamboat/1100 Regina	2,245	27.5	6,859.72	2.95 \$ 20,236.18
Radisson		cul-de-sac		78	531.00	2.95 \$ 1,566.45
Landsend Cv.	1024 Heatherwood	1128 Heatherwood	1,906	27.5	5,823.89	2.95 \$ 17,180.47
Landsend Cv.		3 Cul-de-sacs		78	1,593.00	2.95 \$ 4,699.35
Erica	Heatherwood	Landsend Cv.	478	27	1,434.00	2.95 \$ 4,230.30
Ridge	South Haven	Landsend Cv.	717	27	2,151.00	2.95 \$ 6,345.45
Hoby	Spring Valley Rd	Landsend Cv.	574	27	1,722.00	2.95 \$ 5,079.90
Regal	Hewitt Dr.	CL (9002)	881	37	3,621.89	2.95 \$ 10,684.57
Warren	RR Tracks	half way to 1st	136	36	544.00	2.95 \$ 1,604.80
Warren	Half way	1st	212	45	1,060.00	2.95 \$ 3,127.00
Warren	1st	2nd	355	26	1,025.56	2.95 \$ 3,025.39
TOTAL					39,020.06	2.95 \$ 115,109.16
Pavement Markings for Regal		Lump Sum				\$ 7,925.00
					TOTAL	\$ 123,034.16

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: May 16, 2022

AGENDA ITEM #: 9

SUBMITTED BY: Scott Coleman, General Services Director

ITEM DESCRIPTION:

Authorize a contract for slurry seal services for the parking lots at Hewitt and Warren Parks with Viking Construction, Inc., \$37,724.60.

STAFF RECOMMENDATION/ITEM SUMMARY:

This service aims to slurry seal the parking lots at Warren and Hewitt Parks. Slurry Sealing helps to extend the lifespan of the streets. Cracks and surfaces left unsealed will allow water to penetrate the asphalt, which can cause damage to the asphalt and the base beneath it.

For more information regarding quantities, please see the attached proposal. The proposed pricing at \$2.95 per square yard is through the Cities of Hewitt and Grand Prairie's interlocal agreement.

FISCAL IMPACT:

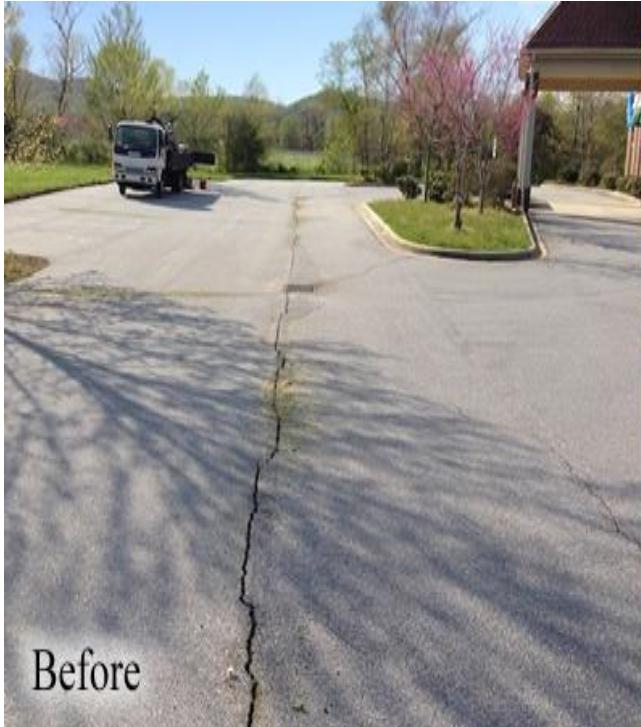
Amount Budgeted – \$37,724.60
Line Item in Budget – Fund 18 (Bond Funds)

SUGGESTED MOTION:

I move to authorize the purchase of Slurry Seal services from Viking Construction, Inc., in the amount of \$37,724.60.

ATTACHMENTS:

Proposal from Viking Construction, Inc.





VIKING
Construction, Inc.

2592 Shell Road
Georgetown, TX 78628
Office 1(512)930-5777 ▼ Facsimile 1(512) 868-1955

*Preserving Texas roads with
pride and integrity.*

City of Hewitt Park lots

		SY	COST	AMOUNT
Hewitt Park	Parking lot	8,175.00	2.95	\$ 24,116.25
Warren Park	Parking lot	4,613.00	2.95	\$ 13,608.35
TOTAL		12,788.00	2.95	\$ 37,724.60

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: May 16, 2022

AGENDA ITEM #: 10

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Discussion and possible action regarding redistricting of Hewitt Ward boundaries.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City of Hewitt engaged Mike Morrison to assist with redistricting the Ward boundaries for the three (3) existing wards. He presented a proposed boundary for all three (3) wards at the May 2nd City Council meeting. To proceed further in this endeavor, Mr. Morrison has requested Council to provide direction upon the proposed redistricting of the City of Hewitt wards.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

I move approval of the proposed boundaries as outlined by Mr. Morrison to review for federal and state requirements and further compliance with City Charter.

ATTACHMENTS:

Presentation from Mike Morrison

City of Hewitt, Texas

Redistricting Process Update

May 2, 2022

Mike Morrison



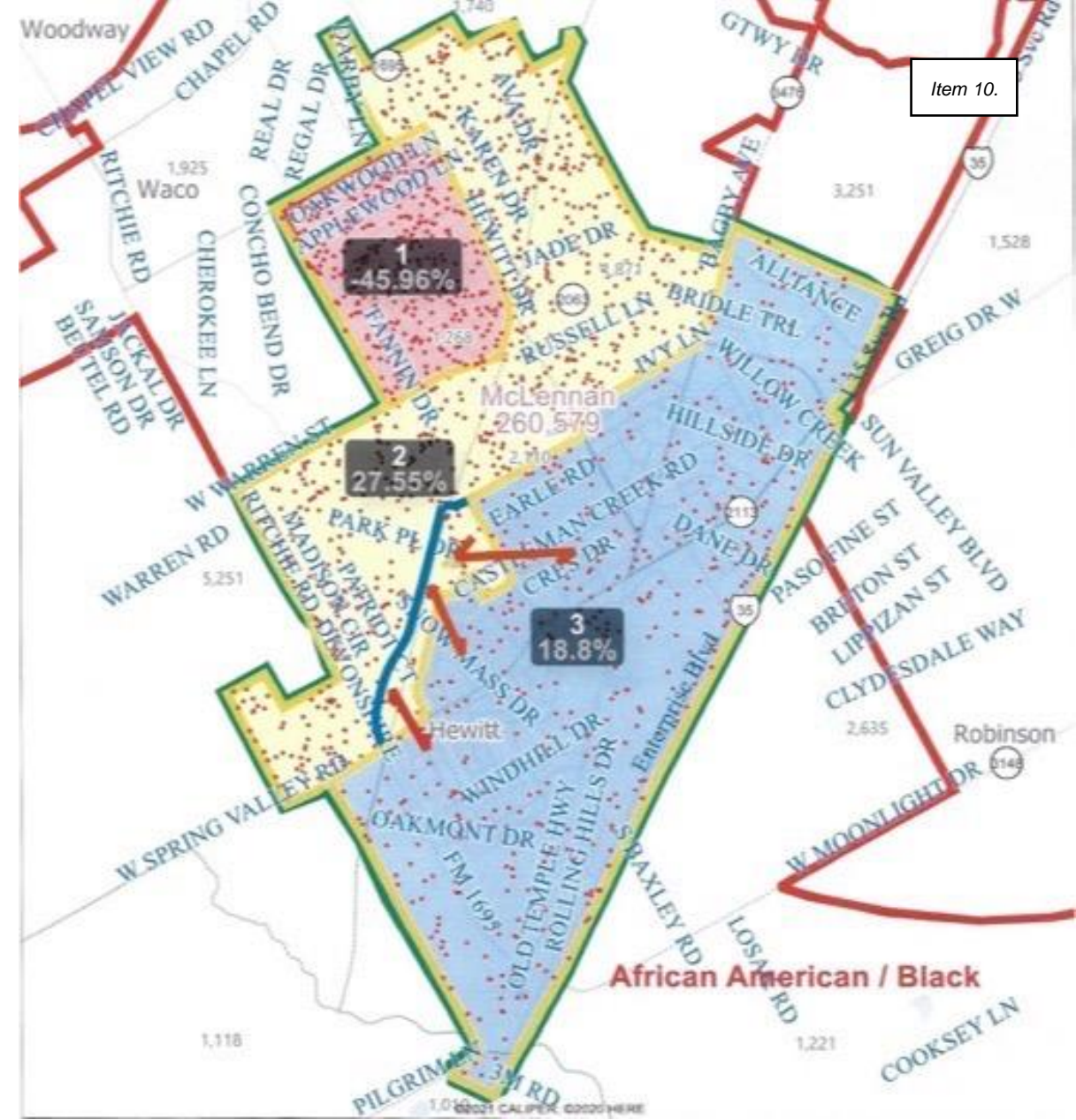
A Reminder of the “Rules” Affecting Hewitt’s Redistricting

- 1. One-person one-vote, which requires balancing the total population among the districts within parameters designed to ensure proportionate representation.**
 - Each Ward would ideally contain 5,342 persons; one-third of the 16,026 population
 - The maximum variation among the wards should be less than 10% or 534 persons
- 2. The Voting Rights Act’s protections against:**
 - Retrogression under §5
 - Dilution under §2
- 3. Hewitt’s charter requires that “each ward shall contain approximately the same number of qualified voters.”**
 - This additional requirement exceeds those imposed by equal protection, the Voting Rights Act or Texas law.
 - Consequently, any otherwise lawful plan under state and federal law must also balance qualified voters.

1. The population disparity among the Wards significantly exceeds 10%

Hewitt City		Benchmark				2/26/22
Ideal 5342	Total 16026	White 10425 65.05%	Black 1588 9.91%	Other 1244 7.76%	Hispanic 2769 17.28%	Tot. Min. 5601 34.95%
Ward One (2459)	2883	1731 60.04%	337 11.69%	227 7.87%	588 20.40%	1152 39.96%
Ward Two 1463	6805	4257 62.56%	781 11.48%	571 8.39%	1196 17.58%	2548 37.44%
Ward Three 996	6338	4437 70.01%	470 7.42%	446 7.04%	985 15.54%	1901 29.99%
Max Variation		3922	Max Deviation		73.42%	





Item 10.

2. The minority population is well diffused throughout the city.

3. Qualified voters, if defined as registered voters, are not “approximately balanced” among the wards.

Voting Age	Total	White	Black	Other	Hispanic	Tot. Min.
	12506	8559	1199	853	1895	3947
		68.44%	9.59%	6.82%	15.15%	31.56%
Ward One	2182	1394	238	154	396	788
Reg. Voters	2412	63.89%	10.91%	7.06%	18.15%	36.11%
Ward Two	5451	3605	611	411	824	1846
Reg. Voters	3229	66.13%	11.21%	7.54%	15.12%	33.87%
Ward Three	4873	3560	350	288	675	1313
Reg. Voters	4891	73.06%	7.18%	5.91%	13.85%	26.94%

Hewitt City		Draft Plan One					4/18/22
Ideal	Total	White	Black	Other	Hispanic	Tot. Min.	
5342	16026	10425	1588	1244	2769	5601	
		65.05%	9.91%	7.76%	17.28%	34.95%	
Ward One	5414	3266	715	420	1013	2148	
72		60.33%	13.21%	7.76%	18.71%	39.67%	
Ward Two	5297	3476	471	449	901	1821	
(45)		65.62%	8.89%	8.48%	17.01%	34.38%	
Ward Three	5315	3683	402	375	855	1632	
(27)		69.29%	7.56%	7.06%	16.09%	30.71%	
Max Variation		117	Max Deviation		2.19%		



Item 10.

While these lines satisfy federal and state requirements, it remains to be seen how well they or similar lines would serve the city. This is a determination for the council.

Voting Age Population of the Draft Plan by Ward

Voting Age	Total	White	Black	Other	Hispanic	Tot. Min.
	12506	8559	1199	853	1895	3947
		68.44%	9.59%	6.82%	15.15%	31.56%
Ward One	4371	2810	548	297	716	1561
Reg. Voters	?	64.29%	12.54%	6.79%	16.38%	35.71%
Ward Two	4074	2813	346	318	597	1261
Reg. Voters	?	69.05%	8.49%	7.81%	14.65%	30.95%
Ward Three	4061	2936	305	238	582	1125
Reg. Voters	?	72.30%	7.51%	5.86%	14.33%	27.70%

The light red would move from Ward Two to Ward One.

The population of this area is:

Total	White	Black	Other	Hisp
2531	1535	378	193	425
18+	18+ Wh	18+ BI	18+ Oth	18+ Hisp
2189	1416	310	143	320



In the Draft Plan the green area would be moved from Ward Three to Ward Two.

The population of this area is:

Total	White	Black	Other	Hisp
991	728	68	70	125
18+	18+ Wh	18+ Bl	Other	18+ Hisp
783	601	45	49	88



Ward Three in the draft plan.



Item 10.

Currently, the portion of the area marked as “55” that lies above the blue line at Chapman Road is in Ward Two. The lower portion is in Ward Three. The computer map cannot accurately display the boundary which splits a census enumeration block.

In the draft plan, all of this area is in Ward Two.

Area 55 has a total population of 417 and a VAP of 312, but the census does separate those residing in Ward Two from those in Ward Three but instead puts them all in a single census enumeration block.



Existing Lines					Draft Lines				
Ideal Total	5342								Item 10.
Ideal VAP	4169								
Ideal Registered	3511								
			Variance	Deviation				Variance	Deviation
Ward One	Total Population	2883	2459 low	53.97%	Ward One	Total Population	5414	72 high	1.35%
Ward One	Voting Age Pop.	2182	1987 low	52.34%	Ward One	Voting Age Pop.	4371	202 high	4.89%
Ward One	Registered Voters	2412	1099 low	68.70%	Ward One	Registered Voters	?	?	?
Ward Two	Total Population	6805	1463 high	127.39%	Ward Two	Total Population	5297	45 low	0.84%
Ward Two	Voting Age Pop.	5451	1282 high	130.75%	Ward Two	Voting Age Pop.	4074	95 low	2.23%
Ward Two	Registered Voters	3229	282 low	91.97%	Ward Two	Registered Voters	?	?	?
Ward Three	Total Population	6338	996 High	118.64%	Ward Three	Total Population	5315	27 low	0.51%
Ward Three	Voting Age Pop.	4873	704 high	116.89%	Ward Three	Voting Age Pop.	4061	108 low	2.54%
Ward Three	Registered Voters	4891	1380 high	139.31%	Ward Three	Registered Voters	?	?	?
City	Total Population		3922	73.42%	Max. Variance	Total Population		117	2.19%
City	Voting Age Pop.		3269	78.41%	Max. Variance	Voting Age Pop.		310	7.44%
City	Registered Voters		2479	70.61%	Max. Variance	Registered Voters		?	?

Voting Age Population vs. “Registered Voter” Comparison

Next Steps

We've already taken the first two steps

1. Determine if redistricting is necessary.
2. Start with a draft plan that would satisfy federal and state requirements.
3. Settle on a potential plan that the council agrees satisfactorily serves the city's needs.
4. Adjust the wards of this plan as necessary to adequately balance "qualified voters" among the wards.
 - If your city attorney has determined that "qualified voter" as used in the charter is synonymous with "registered voter" data from the county elections office can be used to balance qualified voters among the wards as required by the charter.
 - This will involve shared efforts from several sources and is likely to entail multiple draft plans and significant effort before an appropriate balance can be achieved.

Example from area moved from Ward Three to Ward Two

Item 10.

Beginning at the point of intersection of Chapman Rd and Castleman Creek Rd, and proceeding easterly along Chapman Rd to S 1st St, and proceeding northerly along S 1st St to Ivy Ln, and proceeding easterly along Ivy Ln to N Old Temple Rd, and proceeding southerly along N Old Temple Rd to Old Temple Rd, and proceeding southerly along Old Temple Rd to Old Temple Hwy, and proceeding southerly along Old Temple Hwy to S 1st St, and proceeding northerly along S 1st St to Castleman Creek Rd, and proceeding westerly along Castleman Creek Rd to the point of beginning. 2. As well as beginning at the point of intersection of Eagles Nest Dr and Aspen Incline Dr, and proceeding easterly along Eagles Nest Dr to Yukon Pass Dr, and proceeding northerly along Yukon Pass Dr to Tahoe Trl, and proceeding southerly along Tahoe Trl to Aspen Incline Dr, and proceeding westerly along Aspen Incline Dr to the point of beginning.



Doe	John	A.	100	South	1ST	Street
Doe	Jane	B.	108	South	1ST	Street
Doe	John	C.	108	South	1ST	Street
Doe	Jane	D.	112	South	1ST	Street
Doe	John	E.	141	South	1ST	Street
Doe	Jane	F.	200	South	1ST	Street
Doe	John	G.	201	South	1ST	Street
Doe	Jane	H.	201	South	1ST	Street

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: May 16, 2022

AGENDA ITEM #: 11

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Administer Oath of Office and issue Certificates of Election to elected Council Members.

STAFF RECOMMENDATION/ITEM SUMMARY:

On March 7, 2022, the City Council approved **Ordinance No. 2022-04** cancelling the May 7, 2022 General Election. All candidates were unopposed and declared to be elected to office.

The City Secretary will administer oath of office and issue Certificates of Election to elected Council Members Steve Fortenberry, Johnny Price, and Johnny Stephens.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

No action needed.

ATTACHMENTS:

Oath of Office and Certificates of Election

Form #2204 Rev 9/2017

This space reserved for office use

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None



OATH OF OFFICE

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Johnny Stephens, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Hewitt City Council Member, Ward 1 of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

Signature of Officer

Certification of Person Authorized to Administer Oath

State of _____

County of _____

Sworn to and subscribed before me on this _____ day of _____, 20____.

(Affix Notary Seal,
only if oath
administered by a
notary.)

Signature of Notary Public or
Signature of Other Person Authorized to Administer An
Oath

Lydia Lopez

Printed or Typed Name

Form #2204 Rev 9/2017

This space reserved for office use

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None



OATH OF OFFICE

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Johnny Price, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Hewitt City Council Member, Ward 2 of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

Certification of Person Authorized to Administer Oath

State of _____

County of _____

Sworn to and subscribed before me on this _____ day of _____, 20____.

(Affix Notary Seal,
only if oath
administered by a
notary.)

Signature of Notary Public or
Signature of Other Person Authorized to Administer An
Oath

Lydia Lopez

Printed or Typed Name

Form #2204 Rev 9/2017

This space reserved for office use

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None



OATH OF OFFICE

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Steve Fortenberry, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Hewitt City Council Member, Ward 3 of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

Certification of Person Authorized to Administer Oath

State of _____

County of _____

Sworn to and subscribed before me on this _____ day of _____, 20____.

(Affix Notary Seal,
only if oath
administered by a
notary.)

Signature of Notary Public or
Signature of Other Person Authorized to Administer An
Oath

Lydia Lopez

Printed or Typed Name

HEWITT TEXAS

CERTIFICATE OF ELECTION

In the name and by the authority of

The City of Hewitt, Texas

THIS IS TO CERTIFY, that

Johnny Stephens

was duly elected

Council Member, Ward 1

Pursuant to the Order of Cancellation issued on March 7, 2022, cancelling the election that was scheduled to be held on May 7, 2022.

In testimony whereof, I have hereunto signed my name and caused the Seal of the City of Hewitt, Texas to be affixed, this the 16th day of May A.D., 2022.

Signature of Presiding Officer

HEWITT TEXAS

CERTIFICATE OF ELECTION

In the name and by the authority of

The City of Hewitt, Texas

THIS IS TO CERTIFY, that

Johnny Price

was duly elected

Council Member, Ward 2

Pursuant to the Order of Cancellation issued on March 7, 2022, cancelling the election that was scheduled to be held on May 7, 2022.

In testimony whereof, I have hereunto signed my name and caused the Seal of the City of Hewitt, Texas to be affixed, this the 16th day of May A.D., 2022.

Signature of Presiding Officer

HEWITT TEXAS

CERTIFICATE OF ELECTION

In the name and by the authority of

The City of Hewitt, Texas

THIS IS TO CERTIFY, that

Steve Fortenberry

was duly elected

Council Member, Ward 3

Pursuant to the Order of Cancellation issued on March 7, 2022, cancelling the election that was scheduled to be held on May 7, 2022.

In testimony whereof, I have hereunto signed my name and caused the Seal of the City of Hewitt, Texas to be affixed, this the 16th day of May A.D., 2022.

Signature of Presiding Officer

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: May 16, 2022

AGENDA ITEM #: 12

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Discussion and possible action on the selection of Mayor and Mayor Pro Tem.

STAFF RECOMMENDATION/ITEM SUMMARY:

The Council can appoint any member as noted below in the Charter excerpt.

Sec. 2.7 - Mayor/Mayor Pro Tem. At its first meeting following each regular election of council members, the council shall by election designate one of its members as mayor and another of its members as mayor pro tem, each of whom shall serve in such capacity for a term of one (1) year.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTIONS:

I move appointment of _____ as Mayor.
I move appointment of _____ as Mayor Pro Tem.

ATTACHMENTS:

None